

# Agenda Summary Report (ASR)

## Franklin County Board of Commissioners

<b>DATE SUBMITTED:</b> January 25, 2023	<b>PREPARED BY:</b> Leann Leyva, Engineering Tech
<b>Meeting Date Requested:</b> February 7, 2023	<b>PRESENTED BY:</b> Craig Erdman P.E., Director/County Engineer
<b>ITEM:</b> (Select One)      Consent Agenda <input checked="" type="checkbox"/> Brought Before the Board Time needed: 15 minutes	
<b>SUBJECT:</b> Proposed Public Works Permit Fee Schedule	
<b>FISCAL IMPACT:</b> The cost of improvements is borne by those individuals benefitting from the construction, per RCW 36.75.130. Any permitted work done in the County right of way will be subject to a fee. This fee is required to recover costs incurred for preparation and inspections of the approach permit and will help offset overall costs.	
<b>BACKGROUND:</b> Currently, Franklin County does not charge for Road Approach Permits. Out of 20 Washington State Counties that were researched, all 20 counties have an established permit fee. The proposed permit fee schedule will address fees to recover costs incurred for the preparation, and inspections of issued permits. Per RCW 36.75.130, The construction of approaches, culverts, fills, or such other drainage facilities as may be required, shall be under the supervision of the County Road Engineer, and all such construction shall be at the expense of the person benefited by the construction.	
<b>COORDINATION:</b> This policy was drafted under the supervision of John Christensen, PLS, Asst. Director/County Surveyor and reviewed by Craig Erdman, PE, Director/County Engineer. Robert Mendez, Program Manager, provided additional input.	
<b>RECOMMENDATION:</b> Staff recommends that the Board adopt the Proposed Public Works Permit Fee Schedule.	
<b>ATTACHMENTS:</b> (Documents you are submitting to the Board) 1. Resolution      3. Various County Road Approach Permit Fees 2022 2. Proposed Public Works Fee Schedule      4. WSDOT Permit Desk Guide – Appendix A	
<b>HANDLING / ROUTING:</b> (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Retain one original resolution for the Board's records. Forward one copy of the resolution for the Public Works Department's records.	

*I certify the above information is accurate and complete.*

Name: Craig Erdman Title: Director/County Engineer

**FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_**

**BEFORE THE BOARD OF COUNTY COMMISSIONERS,  
FRANKLIN COUNTY, WASHINGTON**

**IN THE MATTER OF A PUBLIC WORKS PERMIT FEE SCHEDULE**

**WHEREAS**, RCW 36.75.130 provides that no person shall be permitted to build or construct any approach to any County road without first obtaining permission from the Board of County Commissioners and provides that the Board may adopt reasonable rules for the construction of approaches and provides that the construction of approaches shall be under the supervision of the County Engineer and all such construction shall be at the expense of the person benefitted by the construction; and

**WHEREAS**, the review and execution of road approach requests, by policy, is an administrative function of Franklin County Public Works Department, to be overseen by the County Engineer's office, per Resolution 82-12; and

**WHEREAS**, currently Franklin County does not charge for road approach permits; and

**WHEREAS**, the County Engineer recommends that the Board adopt the Public Works Permit Fee Schedule to help recover costs for the preparation and inspection of issued permits; and

**WHEREAS**, the Board of Franklin County Commissioners, constituting the legislative authority of Franklin County, finds that adopting the new Public Works Permit Fee Schedule is in the best interest of Franklin County;

**BE IT FURTHER RESOLVED** that the Board of Franklin County Commissioners hereby approves of and adopts the attached Public Works Permit Fee Schedule.

**APPROVED** this \_\_\_\_\_ day of February, 2023.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair Pro Tem

Attest:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Member

# Proposed Public Works Permit Fee Schedule

PERMIT TYPE		PERMIT FEE
APPROACH PERMITS		
	Address	\$100.00
	Commercial/Industrial	\$300.00
	Gravel	\$125.00
	Paved	\$250.00
	Private Road	\$300.00
	Temporary	\$200.00
SPECIAL MOTOR VEHICLE PERMITS – Per Current WSDOT Permit Desk Guide		

## Appendix A      Permit Fees

### Fee Summary

	Fee
<b>Over Width</b>	
Single Trip	\$10.00
Monthly (30 days) up to 14 feet wide	\$20.00
Annual up to 14 feet wide	\$240.00
<b>Over Height</b>	
Single Trip	\$10.00
Monthly (30 days) up to 15 feet	\$20.00
Annual up to 15 feet high	\$240.00
<b>Over Length</b>	
Single Trip	\$10.00
Monthly (30 days)	\$10.00
Monthly (Over 15 feet ROH, over 3 feet FOH)	\$10.00
Annual	\$120.00
Annual (single trailer up to 56 feet)	\$100.00
Annual (double trailers up to 68 feet)	\$100.00
Annual (nondivisible load up to 125 feet)	\$120.00
<b>Other</b>	
Monthly (30 days) over width and/or over height	\$20.00
Monthly (30 days) over width, height and length	\$30.00
Annual overwidth, height, and length	\$360.00
Annual (14 feet wide, 14 feet high x 85 feet total length – Manufactured Housing only)	\$150.00
Monthly Manufactured Housing 15 feet wide (limited to 14 foot box, 12 inch eaves) 15 feet high - 75 feet long (trailer and tongue)	\$30.00
Transfer	\$14.00
Trip Permit (DOL)	\$25.00
Fuel Permit (DOL)	\$30.00
<b>Collection Trucks</b>	
Annual Over Axle for two-axle up to 6,000 pounds	\$42.00*
Annual Over Axle for three-axle up to 8,000 pounds	\$42.00*
<i>*per thousand pounds (annual permit only)</i>	
<b>Fixed Loads</b>	
Monthly (30 days) three-axle 65,000 pounds maximum	\$70.00*
Monthly (30 days) four-axle 86,000 pounds maximum	\$90.00*
<i>*may include dimensions</i>	

	Fee
<b>Tow Trucks</b>	
Annual overweight for Class C or Class E with Class C rating while performing emergency or non-emergency moves of oversize or overweight, or both, vehicles and vehicle combinations, under rules adopted by the transportation commission	\$150.00
Annual overweight for Class B or Class E with Class B rating while performing emergency or non-emergency moves of oversize or overweight, or both, vehicles and vehicle combinations, under rules adopted by the transportation commission	\$75.00
<b>Sealed Containers Used in International Trade</b>	
Port of Tacoma on SR 509 between MP 0.25 and MP 3.88 (Vicinity of East "D" Street and Taylor Way). The tire load not to exceed 600 pounds per inch width of tire. Single axles not to exceed 22,000 pounds. Tandem axles not to exceed 43,000 pounds. Gross weight not to exceed 105,500 pounds. Weight for axle groups must comply with <a href="#">RCW 46.44.091</a> :	
Monthly	\$100.00
Annual	\$1,000.00
<b>Temporary Additional Tonnage</b>	
Temporary Additional Tonnage	\$2.80*
*per day per 2,000 pounds (minimum 5 days, minimum fee \$14)	
<b>Farm Implements (for farmers in the course of farming)</b>	
Up to 16 feet wide, 16 feet high	Exempt
Over 16 feet but less than 20 feet wide (legal height):	
Three-Month Period	\$10.00
Annual	\$25.00
<b>Farm Implements (Implement Dealer)</b>	
Up to 16 feet wide, 16 feet high	Exempt
Over 16 feet but less than 20 feet wide (legal height):	
Three-Month Period	\$25.00
Annual	\$100.00
<b>Log Tolerance</b>	
Annual (April 1–March 31)	\$50.00
Purchased after July 1	\$37.50
Purchased after October 1	\$25.00
Purchased after January 1	\$12.50

The department may issue any of the previously listed permits that involve height, length, or width for an expanded period of consecutive months not to exceed one year.

## Overweight Graduated Fee Schedule

Minimum Fee for Overweight Permit	\$14.00
<b>Excess Weight Over Legal Capacity</b>	<b>Fee Per Mile on State Highways</b>
0-9,999	\$0.07
10,000-14,999	\$0.14
15,000-19,999	\$0.21
20,000-24,999	\$0.28
25,000-29,999	\$0.35
30,000-34,999	\$0.49
35,000-39,999	\$0.63
40,000-44,999	\$0.79
45,000-49,999	\$0.93
50,000-54,999	\$1.14
55,000-59,999	\$1.35
60,000-64,999	\$1.56
65,000-69,999	\$1.77
70,000-74,999	\$2.12
75,000-79,999	\$2.47
80,000-84,999	\$2.82
85,000-89,999	\$3.17
90,000-94,999	\$3.52
95,000-99,999	\$3.87
100,000 or more	\$4.25*

\*The fee for weights in excess of 100,000 pounds is \$4.25 plus \$0.50 for each 5,000 pounds increment or portion thereof exceeding 100,000 pounds.

VARIOUS COUNTY ROAD APPROACH PERMIT FEES  
2022

COUNTY	ALL	ADDRESS	RESIDENTIAL	FARM	COMMERCIAL	PRIVATE	ASPHALT	CONCRETE	GRAVEL	ONE	2-4	5 OR MORE	AFTER THE FACT FEE	BASED ON	TIME @ CURRENT RATE	COMMENTS
ADAMS	\$ 25.00													Not sure	Not sure	Have not updated fees since 1990's
ASOTIN			\$ 100.00		\$ 125.00											
BENTON	\$ 100.00													Time spent & equipment	10+ Years	Fee increase coming
CHELAN	\$ 265.00	\$ 35.00														
COLUMBIA	\$ 100.00	\$ 50.00														
DOUGLAS	\$ 105.00	\$ 79.00														
FERRY	\$ 60.00															
FRANKLIN	\$ -															
GARFIELD	\$ 100.00															
GRANT	\$ 50.00													Time spent & equipment	Just going into affect	Doesn't cover costs
KITTITAS	\$ 437.00	\$ 183.00												Time spent & equipment	Big increase 5 yrs ago, with another occuring last yr	Covers the average cost
Klickitat	\$ 50.00	(WITHIN 6 MONTHS + 50 FOR EVERY ADDITIONAL 6 MONTH INCREMENT THEREAFTER)														
LINCOLN	\$ 100.00															
OKANOGAN	\$ 60.00												\$ 120.00			
PEND OREILLE			\$ 125.00	\$ 125.00	\$ 250.00											
SKAMANIA		N/C	\$ 100.00	\$ 100.00	\$ 250.00	\$ 150.00										
SPOKANE	\$ 125.00															
STEVENS					\$ 200.00					\$ 50.00	\$ 75.00	\$ 100.00				
WALLA WALLA							\$ 75.00	\$ 100.00	\$ 50.00					Time spent & equipment	10+ years	Doesn't cover costs
WHITMAN	\$ 25.00													Time spent & equipment	Not sure, long time	Doesn't cover costs
YAKIMA	\$ 275.00													Time spent & equipment	Not sure, long time	Covers the average cost

APPROXIMATE COST PER PERMIT

EMPLOYEE	HOURS	RATE + FRINGE	COST
ENGINEERING TECH II	3	\$ 52.87	\$ 158.61
PROGRAM MANAGER	1	\$ 70.41	\$ 70.41
EQUIPMENT RENTAL	2	\$ 12.98	\$ 25.96
TOTAL			\$ 254.98

PERMIT FEE JUSTIFICATION

TYPE OF PERMIT(S)	3 YR TOTAL	3 YR AVERAGE	\$150 GRAVEL & PAVED	\$200 GRAVEL & PAVED	\$125 GRAVEL \$250 PAVED	PROPOSED COST PER TYPE
ADDRESSING	20	7	\$ 700.00	\$ 700.00	\$ 700.00	\$ 100.00
COMMERCIAL/INDUST PAVED	1	1	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
GRAVEL	45	15	\$ 2,250.00	\$ 3,000.00	\$ 1,875.00	\$ 125.00
PAVED	298	99	\$ 14,850.00	\$ 19,800.00	\$ 24,750.00	\$ 250.00
PRIVATE	39	13	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 300.00
TEMPORARY	3	3	\$ 600.00	\$ 600.00	\$ 600.00	\$ 200.00
TOTALS	406	136	\$ 22,600.00	\$ 28,300.00	\$ 32,125.00	
			\$ (27,301.74)	\$ (21,601.74)	\$ (17,776.74)	
AMOUNT SPENT LAST 3 YRS.	\$ 149,705.22					
AVG. SPENT LAST 3 YRS.	\$ 49,901.74					
AVG. AMOUNT SPENT/PERMIT	\$ 368.73					

NOTE: (Numbers in red are the difference between projected revenue and average spent)